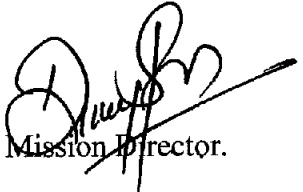


Job Chart of District Engineers (DEs)

1. The prime responsibility of DEs is to ensure the quality and effectiveness of NRM works planned and executed under MGNREGS. For ensuring this, the DEs shall: -
 - a) Orient the Block and GP Engineers and Overseers about the basic scientific requirements for planning and execution of good quality NRM works and give necessary technical advice.
 - b) Identifying and suggest suitable NRM works to be taken up in each GP considering the geo hydrological peculiarities of each GP.
 - c) Orient the field staff about the suitable locations and technical specifications scientifically required for NRM interventions like rain water harvesting pits, pond renovation, contour bunds, afforestation, gully plugging, gabions, check dams etc.
 - d) Check the estimate reports of NRM works prepared at GP level and suggest necessary modifications and improvements.
 - e) Conduct periodic field inspections and give technical feed backs to GPs, BPOs for the quality improvement of works, if found necessary.
 - f) Give necessary technical support to GPs/BPOs for preparing GIS based comprehensive watershed master plans and coordinate the GIS based planning at District level.
 - g) Prepare a frame work for impact assessment, decide necessary bench marks, collect required base line data and to coordinate for the impact study
2. The DEs shall dispose the following duties in respect of estimate preparation through SECURE Software. For this DEs shall:-
 - a) Take steps for timely updation of Local Market Rates and Observed Data. For this they shall coordinate with GP and Block level technical staff for obtaining all the relevant data as and when required periodically.
 - b) Analyse the data received from field level before submitting to the District level committee
 - c) Also liaison with EE and other district level officials for the timely vetting of LMRs and ODs at District level
 - d) Do the technical scrutiny of estimates at District level and maintain technical quality of proposed works

- e) Prepare of model estimates and designs for all category of works so as to improve the quality of works proposed from GPs
 - f) Facilitate for obtaining TS at District level for the large works proposed by GPs
3. The DEs shall conduct technical scrutiny of the LB and Annual Action Plan submitted by GPs and give necessary feed back to JPC
 4. The DEs shall monitor the progress of works by using online data available in MIS and SECURE
 5. The DEs shall monitor the progress in Geo tagging of assets
 6. The DEs shall act as a Resource Person to conduct necessary training programs for field level technical staff.
 7. The DEs shall guide the GPs for identifying cost effective and eco sensitive technologies.
 8. Liaison with and take necessary direction from State MGNREGA Engineer and State Mission.
 9. The DEs shall take up all other functions entrusted by State and District level authorities from time to time.


Mission Director.